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| --- |
| **Proposal Template**  FUTURESILIENCE Open Call for Pilots  (ref: FRS\_2023\_01)  Version of 15/06/2023  Please follow the structure of this template when preparing your proposal. It has been organised to ensure that the important aspects of your planned work are clearly measurable with respect to the evaluation criteria. Sections 1 to 3 each correspond to an evaluation criterion (see the Guide for Applicants document)  Please be aware that proposals will be evaluated as they were submitted, rather than on their potential, if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded.  The page limit for full proposals is 10 pages (excluding cover page, table of contents, signature page, references and annexes). Please also respect the limits indicated in each section. All tables must be included within this limit. The minimum font size allowed is 11 points. The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers). Please do not consider the page limit as a target! It is in your interest to keep your text as concise as possible, since the evaluators will not view unnecessarily long proposals in a positive light.  Please delete this page when submitting the proposal |

FUTURESILIENCE Open Call for Pilots

(ref: FRS\_2023\_01)

Acronym of your proposal

Full title of your proposal

Date of submission:

Logo of partners

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# Applicants (1 PAGE)

## Contact Person

|  |  |
| --- | --- |
| Contact Name |  |
| Organisation |  |
| Contact Email |  |
| Contact Phone |  |

## Organisation/s Involved

|  |  |  |
| --- | --- | --- |
| Partner No | Name | Country |
| 1 (Lead) |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

Add or delete lines as needed

## Executive Summary

300 words max

# Excellence (3 PAGES)

## Background and objectives

Please, briefly describe the problem you are trying to address, which are the main challenges and how the problem can evolve in the future. Include, whenever possible, examples you know on how others have addressed or failed to address it, which solutions may exist to address it.

You should also indicate the objective/s you intend to achieve at the end of the pilot case

## Stakeholder engagement

Please, indicate which activities you plan to implement to engage with multiple stakeholders. Also, please complete the following table with a preliminary mapping of stakeholders to reach out during implementation.

|  |  |
| --- | --- |
| Stakeholder group | Concrete examples in your project |
| Policymakers (local, regional, national level) |  |
| Private sector |  |
| Researchers / Scientific community |  |
| International or development organisations (if applicable) |  |
| Media |  |
| Civil society and general public |  |

# Experience (2 PAGES)

## Presentation of the applicant(s)

Please present the consortium/applicant organisation. Explain why the team is well placed to deliver the expected results.

## Previous co-operation experience

Please, briefly explain the previous collaboration with other partners of the sub-project and how they are relevant to the current proposal (e.g. building on past research or project outcomes).

## Overview of the team

Please, present the main team that will be in charge of implementing the project, indicating names, organisation and role in the project

|  |  |  |
| --- | --- | --- |
| Name | Organisation | Role in project |
| 1 (Lead) |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

Provide in annex a short bio of each member (up to 15 lines each), including a link to LinkedIn (or similar) profiles.

# Implementation & Feasibility (3 PAGES)

## Work Plan

The implementation of the Future Resilience Labs will follow a common structure for all pilot cases. This is depicted in the image below and explained in more detail in the Guide for Applicants. Please briefly indicate how do you envisage to effectively implement these phases.

****

## Gantt Chart

Please insert a GANTT chart or similar flow-chart showing the project timeline per main activity identified in the section above. Include any additional stakeholder engagement activity you intend to organise. Note the scenario building will include three workshops, of which 2 will take place physically in the place of the proposed lab (in situ).

## Value for money

Provide a description of expected costs and the requested total contribution using the following table:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Partner Name | Personnel Costs | Direct Costs | Other Costs | Overheads (if applicable) | Total |
| Partner 1 |  |  |  |  |  |
| Partner 2 |  |  |  |  |  |
| Partner 3 |  |  |  |  |  |
| Partner 4 |  |  |  |  |  |
| Total |  |  |  |  |  |

Explanation of costs

* Personnel costs should cover:
  + Desk research (guided by experts) on the diagnosis phase.
  + Engagement with lab stakeholders.
  + Time dedicated to the organisation of three workshops, of which 2 will be in-situ and 1 online.
  + Participation in project activities (mutual learning activities, results webinars)
  + Preparing a final report, according to the provided template.
* Direct costs should cover (should not exceed 15% of total grant)
  + Organisation of at least 2 (two) in-situ workshops, including venue and coffee-breaks.
  + Travel costs for 1 person to participate in the validation phase in the Simulation Lab at Mid-Sweden University (Sweden).
* If you indicate any other cost, you must clearly justify it and explain how these expenses may contribute to reach the objectives of the pilot case.

# Signature

The application form may be digitally signed.

**Lead Partner**

Name of signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Annexes

## Information about third-party applying for financial support

|  |  |  |
| --- | --- | --- |
| Lead Partner | | |
| Legal Name |  | |
| Type of legal entity |  | |
| PIC number\* |  | |
| VAT registration number\* |  | |
| Business register number\* |  | |
| Business register location\* |  | |
| Country |  | |
| Legal Address |  | |
| Name of legal signatory |  | |
| Type of Activity |  | |
| Business sector |  | |
| Have you received funding from the **Horizon Europe** programmes before? (Yes/No)  If yes, please indicate the Grant Agreement number(s) | |  |
| Have you received **other EU funding** (as legal entity) or worked on EU-funded project(s) (as individual) related to this proposal? (Yes/No)  If yes, please indicate from which programme(s) | |  |

|  |  |  |
| --- | --- | --- |
| Partner 2 | | |
| Legal Name |  | |
| Type of legal entity |  | |
| PIC number\* |  | |
| VAT registration number\* |  | |
| Business register number\* |  | |
| Business register location\* |  | |
| Country |  | |
| Legal Address |  | |
| Name of legal signatory |  | |
| Type of Activity |  | |
| Business sector |  | |
| Have you received funding from the **Horizon Europe** programmes before? (Yes/No)  If yes, please indicate the Grant Agreement number(s) | |  |
| Have you received **other EU funding** (as legal entity) or worked on EU-funded project(s) (as individual) related to this proposal? (Yes/No)  If yes, please indicate from which programme(s) | |  |

|  |  |  |
| --- | --- | --- |
| Partner 3 | | |
| Legal Name |  | |
| Type of legal entity |  | |
| PIC number\* |  | |
| VAT registration number\* |  | |
| Business register number\* |  | |
| Business register location\* |  | |
| Country |  | |
| Legal Address |  | |
| Name of legal signatory |  | |
| Type of Activity |  | |
| Business sector |  | |
| Have you received funding from the **Horizon Europe** programmes before? (Yes/No)  If yes, please indicate the Grant Agreement number(s) | |  |
| Have you received **other EU funding** (as legal entity) or worked on EU-funded project(s) (as individual) related to this proposal? (Yes/No)  If yes, please indicate from which programme(s) | |  |

## Statement of overall turnover (only applicable to legal entities)

The undersigned, [insert name of the signatory of this form], hereby provides a statement of overall turnover for the last 2 financial years and declare that the following financial figures are truthful for [Company]:

|  |  |  |
| --- | --- | --- |
|  | **FY 2021** | **FY 2022** |
| **Overall turnover** | €0 | €0 |

Signed in [Place] on [Date]

Name:

Function:

Company:

## Declaration on honour on exclusion criteria and selection criteria (only applicable to lead partner)

The undersigned [*insert name of the signatory of this form*], representing:

|  |  |
| --- | --- |
| (*only for natural persons*) himself or herself | (*only for legal persons*) the following legal person: |
| ID or passport number:  (‘the person’) | Full official name:  Official legal form:  Statutory registration number**:**  Full official address:  VAT registration number:  (‘the person’) |

1. Declares that is not in one of the following situations:

1. it is bankrupt or being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended business activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. it or persons having powers of representation, decision making or control over it have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;
3. it has been guilty of grave professional misconduct proven by any means which the contracting authority can justify including by decisions of the European Investment Bank and international organisations;
4. it is not in compliance with its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
5. it or persons having powers of representation, decision making or control over it have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity, where such illegal activity is detrimental to the Union’s financial interests;
6. is subject to an administrative penalty for being guilty of misrepresenting the information required by the contracting authority as a condition of participation in a grant award procedure or another procurement procedure or failing to supply this information or having been declared to be in serious breach of its obligations under contracts or grants covered by the Union's budget.
7. Declares that:
8. is not subject to a conflict of interest;
9. has not made false declarations in supplying the information required by the as a condition of participation in the Open Calls of FUTURESILIENCE Project or does not fail to supply this information;
10. is not in one of the situations of exclusion, referred to in the abovementioned points a) to f).
11. Is aware and fully accepts all FUTURESILIENCE condition and rules as expressed in FUTURESILIENCE open call Guide for Applicants.
12. Certifies that:

* is committed to participate in the abovementioned project;
* has stable and sufficient sources of funding to maintain its activity throughout its participation in the above-mentioned project and to provide any counterpart funding necessary;
* has or will have the necessary resources as and when needed to carry out its involvement in the above-mentioned project;

1. Supporting documents (on request)

For situations described in point 1 (b), (c) or (e), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point 1 (a), (d) or (f), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

Full name Date Signature